

Classroom Rules for College English I and II

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GRADING POLICY:

All assignments will be awarded points according to the value of the work or number of questions. **Total points will be used with each quarter worth 45%. The semester exam is worth 10% of the semester grade.**

Semester Test Grade (will count 10% per semester)

The grading will be

Quarter 1 Grades (45%) + Quarter 2 Grades (45%) = 90% of the First Semester Grade; Semester Test = 10%

Quarter 3 Grades + Quarter 4 Grades = 90% of the Second Semester Grade; Semester Test = 10%

CLASS EXPECTATIONS:

As class members at Lexington High School, students are aware of the expected behavior and the learning environment needed in the academic classroom. Students are expected to act as young adults; he/she is respected and accountable as a young adult.

1. Therefore, wasting the class's time or disrupting in any way to keep another or others from learning is not acceptable. This is especially critical when the student **visits** with another when he/she is expected to be completing assigned work, reading, working in groups, or other classroom expectations. Learning minutes and the use of class time are essential for success in this and all classes. The teacher is the only person who can effectively answer any questions. **Please don't believe any reason for visiting is an acceptable excuse. Detentions will be given for any disruptive behavior.**
2. The interaction of students' ideas and comments cannot be re-enacted or accurately restated nor information only be given through lectures or teacher discussion. Questions and information from class will be on the semester test. Please have someone in the class give you class notes outside of class if you are absent. Just because you are gone is not an excuse for missing questions on a test. Your grade will stand as is.
3. The student should have the assignment ready **at the beginning of class**. Papers should be printed in advance and turned in at the beginning of the period. Time will not be given in class to print papers on the due date. Make arrangements, as printers may not always be available in the school. FOCUS/Homeroom time is available on many days to print work with your teacher's permission. Students may print in the library or to my classroom before school or a pass will be written the day prior for students to come in **before** school on the due date to print papers. All papers are submitted **on paper and digitally** for grading. The teacher may ask for submission to Turn It In or the Pearson program, also.
4. Students should make up work **prior** to any school activity or prearranged absence, like giving blood, a court appearance, doctor or dentist appointment, etc. The student handbook identifies these as "pre-excused" absence work. School activities are encouraged. A blank in PowerSchool designates a missed assignment or an assignment turned in but not graded yet. A blank grade will also be given allowing the student to make up work according to the absence policy in the student handbook. However, this may be shown as a zero once the student fails to turn in work according to the handbook policies. My classroom Late Work Policy will be used. This policy reads as follows:

Late Work Policy:

Each assignment in English class is important and bears weight for the student to not only be successful in the given class, but also to support the success of each student as he or she prepares to become an independent member of society. Thus, the following policy will be employed to serve this purpose:

>*The due date: **on specified/major assignments** students may earn maximum credit based on effort and correctness, **OR** students may turn in all assignments before the given due date (this includes excused absences for activities, college visits, or prearranged appointments.)

>One day late: students may earn a maximum of **50%** based on correctness **and dependent on individual choices**

>Two days late: **No work will be accepted. The grade for the assignment will be a “0.”**

*Simultaneously, the Lexington High School Student Handbook policies will be enforced (**in regards to excused and unexcused absences**) and are as follows:

Absences and Homework

Upon return from every absence or partial-day absence, students shall confer with their teachers about missed classwork:

(a) students who are pre-excused from school should have all of their schoolwork completed and turned in to the teacher **before leaving school unless special arrangements have been made by the teacher and/or administrator;*

(b) students who miss school due to an illness or other unforeseen circumstance will be allowed two (2) days for each day absent – up to five days total – to turn in missed homework given during the absence; additional days may be allowed by the teacher and/or administrator for special circumstances;

(c) suspended students must have all homework completed within two (2) days after their “return date” to school, assuming all assignments during the suspension have been forwarded in due time to the student by the teacher during the suspension.

****Also, teacher discretion will be used on specific cases (when necessary)**

***Simultaneously, the Lexington High School Student Handbook policies will be enforced (in regards to excused and unexcused absences).** For example, a research paper assigned due Oct. 10th (example only) is due on Oct. 10th by 8:00 A.M. **Please e-mail work to the above address if an absence occurs other than a school activity. Work may be turned in by another student on the due date or placed in my mailbox prior to leaving for a school activity.**

6. Students should be in the classroom the first ten minutes and last ten minutes of the class period. The student is permitted to leave the room for a call from the office or an emergency. For any other missed class time, the student is to make up **twenty** minutes of time before or after school. **No pass is given to go to the locker—ever. Book bags, backpacks, bags, etc. are to be placed in the hall outside the classroom next to the south lockers.**

7. Plagiarism—academic theft—will receive a “0.” No opportunity is given to make up the assignment as the student has made a choice to not cite the work of another, copy, or take credit for work that is not his/her own. Plagiarism may also be copying answers during group discussion rather than writing his/her own answer(s) after thinking about the response. The grade is up to the discretion of the teacher.

8. Make-up work or late work is not to be completed during class time. Reading time is not time to do makeup or missed work. This work should be done before or after school or during second period after DEAR time on Tuesday, Wednesday, or Thursday.
9. Please let me know if you would like to come in before school to work, as you MUST have a pass to be with a teacher before 7:45 A.M. I will try to leave a note on the door if I have a meeting. If I am not in my room but the lights are ON, please have the office call me via the intercom. If arrangements are made and you say you are coming in, a person of integrity gets in and gets the work made up, etc. Monday through Thursday I am in the tutoring room until 4:30 P.M., so please come there for help.
10. The rules of the student handbook are to be followed in the classroom (food, drink, discipline, dress code, cell phone, electronic devices, iPads, tardies, etc.). Only **water** in a clear plastic container and no food without permission are permitted in this classroom (“Snacks”). Please drink all water at a place away from your iPad or other technology. Participation points may be lost due to following this and other rules from the handbook or classroom.
11. Keeping the student safe is the number one priority. Chairs and desks should have all “legs or feet” on the floor at all times.
12. Each student is responsible for all assignments and work by the due dates. The requirements are what are deemed best for our students. If you are struggling, see the teacher for help. This is your grade and responsibility.
13. Attitude is the greatest factor in learning. Try to keep a positive attitude about our school, community, events, classes, etc.
15. Head phones, ear buds, other electronic devices, etc. and music on student computers are not permitted unless a lesson using headphones is required (“Electronic Devices”). Then, the student is only to listen to the assigned work.
16. Please use the door in the 100 Hallway only, unless instructed otherwise by the teacher. A detention will be given for students who choose to be disrespectful of this request.
17. Extra credit is twenty-five points in the assessment category. The only extra credit is a movie night each quarter. The movies are shown at the Majestic Theatre. We ask that you purchase your food at the theater. The admission is free. All movies are part of the English 4 curriculum. These vary from year to year. For full credit you must be in attendance the entire time. Special arrangements for a make-up night can only be made with the intervention of another staff member. The movie night is announced in advance, so if you would like the bonus points, arrangements should be made to attend the movie on the designated night.
- 18. Additional expectations may be added as the need arises.**

CLASSROOM DISCIPLINE PYRAMID:

1. The course syllabus is considered a warning.
 2. Disrespectful behavior, like but not limited to lying, blurting out comments or answers in class, disrupting class, not in one’s assigned seat, etc. are given a 30-minute detention. A teacher-student conference will be held and a parent contact with the student explaining the problem to the parent during the detention will be assigned.
 3. For the second offense a 30-minute detention will also be given with the above process continued.
 4. For the third offense a 30-minute detention plus a conference with a counselor is required and a parent contact will be made.
 5. The fourth offense will be a referral to the office. However, if the student continues disruptive behavior in one class period, the student may be sent directly to the SRO, a counselor, or to an administrator so as to allow other students to continue their learning.
- The offense may not be the same for all students as the severity of the action determines the procedure(s) followed. The teacher will determine the disruptive or disrespectful behavior. A parent call, a counselor contact, contact with another teacher or administrator, or other means may occur at any time to help with your progress in

this classroom. The utmost concern is for the safety of all students and the rights for all students to learn in this classroom without disruption.

CLASS WORK:

College English I and II, or English 4 Honors, are writing-intensive classes. The **student** will write, edit, peer review, and revise in MLA style the following work during the school year:

Interview Questions and Answers	Reflections/Responses	a ten-page Research Paper
Compare/Contrast Essay	Argumentative Papers	Cause and Effect Essay
Persuasive Paper	Annotated bibliographies	Questionnaires/Surveys
Graphs/Tables/Charts	First Person Interview	Third Person Interview
Fourth Interview or Observation Report		Six-Word Memoir
Anglo-Saxon Boast	Novel Notes	News Broadcast(s)
PowerPoint(s)	iMovie	Soul/Sole Story
Tabloid	Outlines	About Me Presentation
Narrative Essay	Expository writing	

SUPPLIES:

Two 2-inch binders for assignments.	Notebook paper Please cut the rough edge before handing spiral paper in	
Notebook dividers (2 pkg.)	Highlighters (4 different colors)	200 Note cards
Pens, Pencils	Jump drive	Dividers—2 sets

COURSE WORK AND ACTIVITIES:

Complete sentence work will be used for all activities except for note taking, outlines, and PowerPoint/Keynote presentations.

Complete sentence work is part of each assignment's grade for both written and oral responses.

