

Career and Technical English

Mr. Buck - Room 405

2019-2020

“Intelligence is ninety percent organization.”

Class Objectives

1. Read and comprehend many genres
2. Listen and respond to various literature
3. Use writing to communicate clearly
4. Speak and pronounce words correctly
5. Build each individual's vocabulary
6. Develop successful workplace communication

Materials Needed Every Day

1. Charged iPad
2. Three-Ring Binder
3. Paper (Straight Edge preferred)
4. Writing Utensils (Pens/Pencils)
5. Current Book or Material
6. “Attitude”

Class Overview:

This English class will help develop student skills in reading, writing, speaking, and listening for the future workplace. Students will establish marketable skills in critical thinking, creative thinking, collaboration, and communication. This class will also listen/read various types of literature - both independently and together in class. There will be many other opportunities to improve one's technical writing skills and develop the habits of a lifelong reader.

Grade Calculation Quarterly:

- Participation (Daily Language, Pronunciations, Class Discussion, Small Group, Attendance) - 20%
 - Calculated Weekly on Wednesdays for past five school days
- Daily Work / Assignments (Homework, “Herework,” Vocabulary, Etc.) - 40%
- Quizzes (Vocabulary, Spelling, Etc.) - 20%
- Tests (Unit Exams, Reading Comprehension) - 20%

Grade Calculation Semester:

- Quarter One Final Grade - 45%
- Quarter Two Final Grade - 45%
- Semester Test - 10%

A+ 98-100 B+ 90-92 C+ 82-84 D+ 74-76 F Below 70

A 93-97 B 85-89 C 77-81 D 70-73

Classroom Routine:

Upon entering the classroom, take your assigned seat immediately and type your “Daily Language” corrections from the screen and be ready to present your corrections. After the student led presentation of the Daily Language, we will proceed with a review and pronunciations of our weekly vocabulary words. After this review, we will then proceed with the objective(s) of the day.

Miscellaneous:

DAILY LANGUAGE: Daily Language will be completed at the beginning of the period. You will be required to keep track of this document and add each day's Daily Language to it for approximately three weeks before turning it in for credit.

VOCABULARY: Every Thursday you will be required to hand in your finished exercises from your vocabulary worksheets for the week's new ten vocabulary words. We will then have a spelling quiz over that week's words. Every Friday, we will have a definition quiz over the week's words.

LITERATURE: All reading assignments will come from a variety of sources. You will be financially responsible for any lost or "misplaced" books.

GRAMMAR: A review of grammar will be necessary.

WRITING - PARAGRAPH/ESSAY/RESEARCH: We will explore a variety of writing adventures. We will "start from scratch" and build up from there.

ABSENT FROM CLASS: If you are absent from class you are responsible for finding out what you missed, what lessons were taught that day, what assignments were given, etc. You will be given two days to make up work for every day that you were absent. After those two days have passed, a student will only be given fifty percent credit if work is eventually handed in. Students who know they are going to be absent (i.e. appointment, activities) may arrange a time before the absence to take care of homework/tests/quizzes in advance. If no advance make up time is scheduled, the student has two days to make that work up.

LATE WORK: Late work is automatically downgraded thirty percent (seventy percent is the highest grade possible) when turned in the next day. No credit will be given after two days.

CLASS EXPECTATIONS / ATTITUDES: We will follow the School-Wide Agreements concerning respect, responsibility, honesty, and compassion. All standards set in the Student Handbook will be followed.

Note: A positive respectful atmosphere is required in the classroom and hallways. Be respectful to everyone - whether it be a classmate, teacher, substitute teacher, guest, etc. The Intervention Pyramid discipline will be used for all issues.

TARDY: No excuses! Be on time - all employers' number one request is to be prompt - on time - being early is even better.

READING: As a directive from the Language Department, we will read at least 50 minutes a week. Always have reading material accessible. The last five minutes of class will be summarizing your selection either outloud to the class or on a 4 x 6 card.

Contact Information:

Mr. Jerry Buck
Lexington High School
Room 405
Ph. 324-4691 (Ext. 2405)
jerry.buck@lexschools.org

I have read, I understand, and I agree to the conditions contained in the syllabus for the English 4 CT class.

(Student) Please sign LEGIBLY

(DATE)

(Parent/Guardian Signature)

(DATE)